



House Rules

Keeping our home safe, comfortable, and welcoming for every resident

VISITORS & COMING AND GOING

- **Visiting Hours:** Visiting hours are 8:00 AM to 8:00 PM. Between 8:00 PM and 8:00 AM, if the resident has a roommate, visits should take place in the common area to avoid disturbing others.
- **Leaving the Facility:** Residents must notify the charge person and sign out with staff when leaving the facility.
- **Office Hours (2600.20b10):** Monday–Friday, 10:00 AM–4:00 PM, or by appointment.

ROOMS & PERSONAL PROPERTY

- **Food and Drink:** Any food or drink kept in a resident room is the resident's responsibility to keep in proper sanitary condition per facility policy.
- **Refrigerators (2600.103):** Allowed in private rooms only. The resident must manage refrigerator cleanliness and expired items independently; refrigerators are not permitted for residents unable to manage them independently.
- **Telephone Use:** Telephones are available for local calls. (2600.25c5)
- **Valuables:** The facility is not responsible for valuables (including dentures, hearing aids, glasses, and cash) kept in unlocked areas.
- **Room Assignments:** The provider reserves the right to change room or roommate assignments at any time.
- **Chewing Gum:** Not allowed due to damage to carpets and furniture.
- **Pets:** No pets are allowed.

SMOKING POLICY (2600.144b)

- This is a non-smoking home. Smoking is permitted outside only, in the designated smoking areas. Cigarette butts must be disposed of in the designated containers.
- No vaping, chewing tobacco, or any tobacco products inside.
- No smoking between 11:00 PM and 8:00 AM or during mealtimes.
- **Penalties for indoor smoking:**
 - **1st offense:** Warning + \$50 cleaning fee
 - **2nd offense:** Warning + \$100 cleaning fee
 - **3rd offense:** 30-day notice to move

SAFETY & PROHIBITED ITEMS

- **Fire Drills:** Participation in fire drills is mandatory, including the semi-annual sleeping-hours fire drill.
- **Prohibited Items:** Weapons (knives, guns, or unsafe items as determined by administration) and illegal drugs.
- **Prohibited Appliances (2600.127):** The following are not allowed in resident rooms. Any appliance with a cord will be inspected upon admission for safety per the facility process and must stay in good working order.
 - Irons, curling irons, blow dryers
 - Coffee pots
 - Space heaters, microwaves, toasters, toaster ovens
 - Hot plates, wax or candle warmers, or open flames

HEALTH, MEDICATIONS & ALCOHOL

- **Alcohol:** Not permitted unless the resident has written approval from their doctor. Please speak with the Administrator for guidance.
- **Medications:** No medications without a doctor's order will be allowed.